Practice Title: **Practice for Verification of Student Identity**
Owner: **Student Services Team**

Purpose

Mid-Plains Community College (MPCC) has processes to establish that a student who registers in courses is the same student who participates in and receives the academic credit or qualification. MPCC offers online, distance education, and hybrid courses.

MPCC addresses student identity beginning with the admissions application through commencement.

Overview

How a student ID is verified:

1. **Secure log- in**
   - Secure login and password assigned after an admissions application is filed. Identity and prevention of duplicates is based on the student's social security number and comparing multiple data fields based on biographical data reported on the admissions application.
2. **Multifactor authentication for student technology**
   - Student user accounts, including access to Canvas, are generated based on information in Jenzabar, MPCC's student information system. An account is provided to an individual for the exclusive use by that individual. Misuse of passwords, sharing access, or attempting to log-in to gain authorization fraudulently is prohibited. Only students with valid network access may access the system and may only access courses for which they are enrolled.
3. **Remote support for students and faculty**
   - Proctored exams are an option for faculty. Contact the Learning Commons for specific information regarding proctored exam administration.

Click here for information regarding how MPCC protects student data.