



# SATISFACTORY PROGRESS POLICY

## FOR FEDERAL FINANCIAL AID RECIPIENTS

Federal regulations mandate that MPCC uphold a satisfactory progress policy. This policy applies to all students currently receiving federal financial aid and any students who hope to receive federal financial aid in the future. In addition to meeting federal regulations, this policy helps students maintain the college's minimum academic standards and make progress toward degree completion.

Satisfactory Progress is measured at the end of every semester (Fall, Spring and Summer.) Cumulative Grade Point Average and the percentage of successfully completed credit hours are both considered in the calculation. Successfully completed credit hours are credit hours that are passed with a letter grade of: A+, A, B+, B, C+, C, D+, D, P (Pass). Letter grades of: F (Failure), I (Incomplete), IP (In-Process), AU (Audit), W (Withdraw) will not count as credit hours successfully completed. Students receive email notice at the end of each semester if their satisfactory progress standing has changed.

### **REQUIREMENTS**

Students must, at a minimum, complete 67% of all attempted credit hours and meet the following minimum cumulative Grade Point Average (GPA) based on the total credit hours they have successfully completed.

- *0 through 15 credit hours: 1.5 or high cumulative GPA.*
- *16 through 30 credit hours: 1.75 or higher cumulative GPA*
- *31 and above credit hours: 2.0 or higher cumulative GPA*

### **Undergraduate students must also be able to complete their program of study within the maximum time frame, which is equal to 1 ½ times the length of the program.**

Students who cannot complete their program within the allowable timeframe will be placed on financial aid suspension and must appeal to receive federal funding for additional credit hours at MPCC.

### **FINANCIAL AID WARNING**

Financial aid warning will occur if a student fails to maintain the minimum course completion percentage or if their GPA drops below the required minimum listed above. The student will be placed on warning the first semester of attendance after they fail to maintain the minimum standards.

### **FINANCIAL AID SUSPENSION**

Suspension of aid eligibility occurs the semester after the warning period if the student fails to bring both completion percentage and GPA back to minimum standards or reaches the maximum time frame. No federal aid will be awarded or disbursed to a student who has had eligibility suspended

### **REINSTATEMENT OF ELIGIBILITY**

Federal aid eligibility can only be reinstated by the following means:

- The student reaches the minimum course completion percentage and cumulative GPA as outlined above.
- OR**
- Student successfully **appeals** their suspension and is placed on **Financial Aid Probation.**

Financial aid eligibility will not be reinstated as a result ceasing enrollment for any timeframe or through repayment of aid previously received.

## **APPEAL PROCEDURE**

Students have the right to appeal suspension status of financial aid through the established MPCC Financial Aid Appeals Committee. The financial aid office will provide students an appeal form upon request, which includes instructions for submitting the appeal. Students will be notified the results of their appeal via email.

Students that were not on financial aid probation during their most recent semester of enrollment will be allowed two attempts to successfully appeal their suspension. Students that were on financial aid probation during their most recent semester of enrollment, but failed to maintain the terms of their probation will only be offered one attempt at appealing their suspension. Failure to successfully appeal will result in the continuation of the financial aid suspension status until the student regains eligibility.

**The student must appeal within the established deadlines for each semester (10/15 for the fall semester, 3/15 for the spring semester, and a date determined by the financial aid office depending on your summer enrollment – see a financial aid representative for assistance).**

## **AID GOVERNED BY THIS POLICY**

This policy governs students applying for or receiving aid from any Federal Financial Aid Program including:

- 1) Federal Subsidized and Unsubsidized Stafford Loans
- 2) Federal Pell Grant
- 3) Federal Supplemental Educational Opportunity Grant (SEOG)
- 4) Nebraska Opportunity Grant (NOG)
- 5) Federal College Work Study (FCWS)
- 6) Parent Loans for Undergraduate Students (PLUS)

The Director of Financial Aid may make exceptions to the above standards on a case-by case basis by exercising professional judgment.

Mid-Plains Community College does not discriminate based upon any protected status. Please see <http://www.mpcc.edu/about-mpcc/general-information/non-discrimination-policy>